

I/257922/2023

**GOVERNMENT OF ASSAM
ENVIRONMENT AND FOREST DEPARTMENT
ASSAM SECRETARIAT
DISPUR, GUWAHATI-06**

eCF No.338122/25

Dated Dispur, the 23rd August,2023

From : Shri. Ravi S. Prasad, IAS
Additional Chief Secretary to the Govt. Assam
Environment and Forest Department,Dispur

To : All Addl. Chief Secretaries/Principal
Secretaries/Commissioner &Secretaries/Secretaries, All
Departments, Dispur, Guwahati-6.

Sub : Prohibition of use of plastic drinking bottles and other Single Use Plastic items in
Government Offices.

Sir/Madam,

With reference to the subject cited above, I am directed to inform that there has been a rampant usage of packaged drinking water bottles in official meetings, public meetings and social gatherings. Further, considering the damage to the environment caused by extensive use of packaged drinking water bottles and banned Single Use Plastic (SUP) items, the Hon'ble Chief Minister, Assam, desires to stop usage of packaged drinking water bottles across all Departments in the State of Assam including Educational and Research Institutes, Public Sector Undertakings, Autonomous Bodies as per Cabinet decision on 21/7/23.

In view of the above, all Departments are hereby directed the following:

1. To prohibit usage of packaged drinking water bottles and banned SUP items in meetings and functions of all Government Departments and their sub-ordinate offices/organisations, Educational and Research Institutes, Public Sector Undertakings, Autonomous Bodies etc including those programs held in venues outside the office premises with immediate effect.
2. As an alternative, it is suggested to use drinking water from large dispensers or reusable water bottles and use reusable or eco-friendly crockery and cutlery instead Single Use Plastic (SUP) items.

Further, all senior most Secretaries are hereby requested to take actions enthusiastically for eliminating single use plastics from their departments in order to set an example for the public across the State of Assam. Necessary instructions may also be given to all Training Institutes/Centers, Educational and Research Institutes/ Public Sector Undertakings/Autonomous bodies/Local Bodies etc under their administrative jurisdiction accordingly.

The General Administrative Department is requested to equip all meeting/conference halls in Janata Bhawan with drinking water dispensers and also ensure availability of drinking water and reusable glass / paper cups along with the dispensers during meetings.

Sd/- Sri Ravi Sankar Prasad,IAS
Addl Chief Secretary to the Govt. of Assam
Environment and Forest Department

Memo eCF No.338122/24-A

Dated Dispur, the 23rd August, 2023

Copy forwarded for kind information to:

1. The P.P.S. to the Chief Minister, Assam, Dispur, Guwahati-06.
2. All Principal Secretaries/Commissioner & Secretaries/ Secretaries, Assam, Dispur, Guwahati-6 for kind information and necessary action. All Departments are requested to circulate copies of the letter among all subordinate offices/State Public Sector Undertakings/Local Bodies etc. under their administrative jurisdiction to comply with the advisory.
3. The Principal Chief Conservator of Forests & HoFF, Assam, Panjabari, Guwahati-37.
4. The Director General of Police, Assam, Ulubari, Guwahati-7.
5. The Commissioner & Secretary to the Governor of Assam, Raj Bhawan, Guwahati-1.
6. The Secretary Coordination, O/o the Chief Secretary, Assam, Dispur, Guwahati-6.
7. All PSs to Hon'ble Ministers, Assam, Dispur, Guwahati-6.
8. The Secretary, A.P.S.C, Khanapara, Guwahati-22.
9. All Deputy Commissioners/Sub-Divisional Officers (Civil).
10. The Accountant General, (A&E)/ (Audit) Assam, Guwahati-29.
11. The Registrar General, Gauhati High Court, Guwahati-1.
12. The Agriculture Production Commissioner, Assam, Guwahati-6.
13. The Chairman, Assam Administrative Tribunal, Guwahati.
14. The Chairman, Assam Board of Revenue, Guwahati.
15. The Secretary, O/o the Upa-Lokayukta, Assam, Shaktigarh Road, Bhangagarh, Guwahati.
16. The Secretary, State Information Commission, House fed Complex, Dispur.
17. The Secretary, State Election Commission, Dispur, Guwahati-6.
18. The Registrar, All Universities.
19. The Secretary, AHSEC/ SEBA, Bamunimaidam, Guwahati-21.
20. All Heads of Department, Guwahati.
21. All Principal Secretaries of Autonomous Councils.
22. The Director, Information & Public Relations, Assam, Dispur.
23. The Resident Commissioner, Assam Bhawan, New Delhi/ JRC, Assam House and Assam Bhawan, Kolkata/D.R.C., Assam Bhawan,
24. Mumbai/ DRC, Assam House, Shillong/ JRC, Assam Bhawan, Chennai and Assam Bhawan, Vellore.
25. The Member Secretary, Pollution Control Board, Assam, Bamunimaidam, Guwahati-21.

By Orders etc,

Secretary to the Government of Assam
Environment and forest Department