

GOVERNMENT OF ASSAM
OFFICE OF THE DIVISIONAL FOREST OFFICER :: _____ DIVISION
_____ :: ASSAM

NO. _____

Dated _____ 2004

To The Branch Manager,
_____ Bank,

Sub : Request for opening of S.B. A/c in the name of _____ Joint Forest Management Committee

Ref: Govt. of Assam Notification No. FRM.131/2002/63 dated 1/4/03

Sir,

In pursuance of above mentioned Govt. of Assam Notification, _____ Forest Development Agency a registered Federation of number of Joint Forest Management Committees with Registration No _____ has been established with its office in the O/o D.F.O. _____ Division. It is further informed that these Joint Forest Management Committees have been formed as per the Assam Joint (people's participation) Forest Management Rules, 1998. Since these JFM Committees are required to take up plantation works with the help of local members, so you are requested to kindly open a S.B. A/c in the name of _____ Joint Forest Management Committee. This S.B. A/c shall be operated as per the terms and conditions mentioned below

1. The S.B. A/c of _____ JFM, Committee shall be operated only by joint signatures on the cheque of the President of the Committee Sri/ Smt. _____ and Sri/ Smt _____ Forester I/ Dy Ranger _____, under _____ Forest Division whose signatures are attested below.
2. All Cheques submitted to the Bank for withdrawal should be enclosed with the sanction of the amount by the Chief Executive Officer (CEO) & DFO, _____ Division, _____. The payment should only be made only when the letter is submitted with the cheque.

Signatures Attested

1. _____
Sri / Smt. _____ [NAME] _____
President _____ J.F.M. Committee

2. _____
Sri / Smt _____
Fr I / Dy.R. & Member Secretary

Yours faithfully,
(_____ [NAME] _____)
CEO _____ FDA &
DFO _____ Division,
Assam

Copy to :

- 1 The Chairperson _____ F.D.A. & Conservator of
Forests, _____ for favour of
his kind information.
- 2 Sri _____ President,
_____ J.F.M. Committee for
information
- 3 Sri _____ Fr I/ Dy.R &
Member Secretary _____ J.F.M. Committee for information

(_____ [NAME] _____)
CEO _____ FDA &
DFO _____ Division,
Assam